

LAPOA BOARD MEETING

Date: December 7, 2011
Location: Home of Pitt Watts
Time: 10 am

Members present:

Executive VP – Tina Marie Mayr
VP Infrastructure – Curtis Ranum
VP Activities – Robin Roberts
Secretary/Treasurer – Pitt Watts
VP Information/Planning – Larry Paz
Newly elected – Tony Rogowski

Members absent:

President - Johnny DeLoach

The Executive Vice President called the meeting to order at 10 am. The Secretary certified a quorum was present.

The minutes of the prior meeting were discussed and will be changed to better clarify the section on meeting notifications. At the same time, a discussion on meeting notifications ensued and it was decided that members will notify all other members of any meeting with the understanding that others may attend if they desire.

Tony Rogowski was welcomed to the Board. His position and duties will be determined later. He was elected after the Nov. 18, 2011 Board meeting to replace Richard Wright per bylaws of LAPOA, Article III, Section 6 (Vacancies). Larry Paz nominated and Curtis Ranum seconded the nomination. All members were canvassed by email and responded favorably.

A discussion of the Board leadership brought to light that we may need a shift in that area. Tina Marie was asked to approach Johnny DeLoach to determine his intentions regarding the President's position or whether he would consider the position of VP, Environment. If the position of the president is vacated, Robin nominated Tony Rogowski. Tina Marie seconded and the Board was unanimously in favor. Note: Subsequent to the meeting Johnny resigned due to the time constraints of his disaster recovery business in Mississippi and New York.

In relationship to the above, it was decided that the Board goals for 2012 need to be developed. Tony Rogowski provided a list of objectives from a previous board to use as a base. All Board members may propose other goals to the Executive VP. Once the Board goals are approved each member will develop goals for their area of responsibility.

Larry Paz proposed sending out a consolidated monthly status report that will include information from each member for their area of responsibility.

Financial information was provided as follows:

- Check book balance.....\$7,665.04
- CERT radio donations..... 805.00
- Christmas ornaments.....65 orders. 120 ornaments are on order and will arrive on Dec. 14.

Board members were advised that any request for a list of LAPOA members or other sensitive information should be referred to the Secretary. There is a required form that must be completed before anything can be released.

Robin was commended for a very successful Christmas Party at the club. Tina Marie was thanked for helping Robin in the set-up and arranging for the music.

A proposal was made to produce an activity planning calendar for all events for 2012 for Board use. The Spring Festival, Luau, 4th of July, October Fest and Christmas Party are examples. Other events such as concerts, costume party, etc. will be explored for inclusion.

Welcome Committee information will be distributed to Board members by Larry Paz.

Information for distribution through the LAYCC calendar and other methods should be provided to Larry Paz for forwarding to Kelly Banister, LAYCC Marketing Assistant.

The Homeowners Directory is progressing and should be ready for distribution by March 2012. We have agreed to pay one-half of the mailing cost (about \$200). It was suggested that we charge \$5 per copy, but this might reduce distribution. Advertisers have been promised a 600 or better distribution to satisfy their costs. Larry Paz made a motion to produce a printed copy. Tony and Curtis seconded and all approved.

The two websites, Environs and the Board website, are being merged into one. It was mentioned that others need to be able to use and maintain the websites, Blast, etc. At this time only one person can do this. That person presently is Larry Paz.

The Environs has a new Community Interest Editor. Lorrie Bryan has joined the staff and will assist in providing input to KDA (publishers) for publication. She will help make changes to bring the format to a magazine instead of an informational paper. The magazine will be kept to 40 pages by shortening articles and putting longer versions on the website. There is still a need for a Sports Editor and someone will be approached to do Community Activities. Robin raised the need to put the minutes in magazine. This will be done in synopsis form by Larry Paz.

Curtis Ranum had no new information on the bus stop or automatic gates.

Tina Marie has sent a letter to Richard Wright informing him of his removal from the Board. Recently Tony had a conversation with Richard and he is no longer interested in environmental focus groups at this time.

The Survey results were provided to all Board members. The responses were very positive showing desires for a community fitness center and many feeling a \$10 raise in fees would be OK. Tina Marie will provide a synopsis of the results for use by all Board members.

The 2012 Business Plan (proposed budget) was reviewed and questions developed in preparation for a meeting with LAYCC. Tina Marie will compile and provide a copy to all the Board for further review. Once finalized, the list will be provided to James Haslam in advance of our meeting with him.

Getting a PO Box is in limbo as 911 has to approve an address before a box can be assigned. This is going to take thirty days or more. Our solution may be renting a lot for \$1 a year that will provide a solid address.

The office at the back end of the exchange library that Fair Oaks HOA wants to use was discussed. Out of courtesy they contacted us to ensure that there would be no conflict if they used the room. At this time there is no extra expense to us and it would be minimal if they use it. The Board concurred in their use.

The need for an audit was discussed. We will explore the possibility of low level audit, internal audit or through review of financials by the Board each month.

The monthly meetings of the Board were set for the second Tuesday of each month at 10 am. The location will be rotated between the homes of Board members.

The Quarterly Meeting location will be explored for the Club House. A morning meeting, ending before lunch has been proposed. The Board meeting in January will be used to organize the Quarterly meeting in January. (Note: A review of the bylaws Article II, Section 2 (Quarterly Meetings) lists the first quarterly meeting in February.) The date of the next Quarterly meeting will be clarified at the January meeting of the Board.

The meeting was adjourned at 2:10 pm.

Tina Marie Mayr, Executive VP
Signature on file

Pitt Watts, Secretary/Treasurer
Signature on file

Addendum: Johnny DeLoach has replied to Tina Marie's inquiry as to his continuation as Board President and if he did step down would he take the VP Environment position. Johnny opted to resign to accommodate his travel schedule and to allow the Board to nominate a new member as soon as possible.

As a result of the above resignation, Tony Rogowski is the Board President as of December 7, 2011.